

CONSTITUTION FOR WESLEY COLLEGE PARENT TEACHER ASSOCIATION

1. Name

The name of the Association shall be the 'Wesley College Parent/Teacher Association.

2. Aims and Objectives

The aims and Objectives of the Association shall be:

2.1 The Advancement of the education and welfare of the pupils, in accordance with the Constitution of the College.

2.2 Promotion of co-operation and communication between the Management of the College, the Parents, the Staff.

2.3 The promotion and assistance with social and educational activities, for the Wesley Community.

2.4 The promotion of any other activities, which may encourage the pupils or help the College.

3. Membership

Membership of the Association shall be open to all parents of pupils attending the College in the current school year and to the teaching staff. In all cases, the word "parent" shall be deemed to include "guardian".

4. Annual Subscription

The Annual Subscription per family, to be determined at the AGM will be included annually on the school fee account. "No subscription shall be payable by members of the teaching staff."

5. Annual General Meeting

The Annual General Meeting of the Association shall be held before the end of November in the current school year. Fourteen days' notice of the Meeting shall be given to each member. The following shall take place:

(1) Report by Hon. Secretary

(2) Statement of Accounts by Hon. Treasurer.

(3) Election of Committee

(4) Any other Business

6. Ordinary General Meetings for the Committee

The Committee shall meet within one calendar month following the AGM and a minimum of once a term thereafter.

An EGM (Extraordinary General Meeting) may be held during the year in the event of any important decisions or other urgent business, which the Committee, by a majority decision, feel, should be brought to the notice of the general membership of the Parent/Teacher Association.

7. Composition of the Committee

7.1 Ex-officio members - The Principal of the College or his/her nominated representative, shall be the ex-officio member of the committee of the Association.

7.2 Parent members- there shall be eleven parent members of the Committee of the Association, at least two of whom where possible shall be parents of boarders. Only one parent per family unit may hold a position on the committee simultaneously.

7.3 Members of Teaching Staff - there shall be two members of the Teaching Staff on the Committee of the Association.

7.4 The quorum shall be not less than eight members.

7.5 The Committee may co-opt, in the event of a vacancy, a member to fill the vacancy.

8. Officers and Representatives of the Committee

8.1 The Committee shall from its own members appoint the offices of Chairperson, the Honorary Secretary and the Honorary Treasurer.

8.2 The Committee shall from its own members appoint a representative to the Buildings and Grounds Committee.

8.3 The Parent members of the Committee of Wesley College PTA will elect two of their members annually to act as their COMPASS (Co-operation of minority religions and Protestant Parents Associations) representatives.

10. Election of Members of the Committee

10.1 Parent Members - the eleven parent members of the Committee shall be elected by the parents present at the Annual General meeting of the Association or at any adjournment thereof.

Nominations for new parent members shall be invited either in advance of or at the AGM and shall be proposed, seconded and recorded. Should more nominations be received than required, the new members shall be immediately chosen by secret ballot. Should any ballot produce a tie, then the election shall be decided by the casting vote of the Chairperson of the Committee.

10.2 Teaching Staff- The two Teaching Staff members of the Committee of the Association shall be elected by the staff.

10.3 Period of Office - Both parent and Teaching Staff members of the Committee of the Association are elected for a 3 year term.

When a member of the committee ceases to be a parent in the College, their membership of the parent body and PTA Committee also ceases. It would be preferable if parents, when elected, are in a position to complete a three year term.

10.4 In a case where more than 5 Parent members of an existing committee do not choose or are unable to put themselves forward for re-election members who have already served 3 years become eligible to be re-elected for a further year.

10.5 In a case where fewer nominations are received than are required to replace retiring members of the Committee, an existing member of the Committee who has already served for 3 years, may, at the discretion of the Committee, have their membership of the Committee extended for a further period of one year.

11. Parent Nominees on the Board of Management

The parent members of the PTA committee shall have the responsibility to nominate and elect 2 members or former members of the committee to the Board of Management. Nominees must have each served at least one year on the PTA committee and have children currently in the college.

12. Amendment of the Constitution

A proposal to amend the Constitution of the Association shall be signed by six members of the Association and shall be received by the Honorary Secretary fourteen days before the Annual General Meeting, so that this proposal shall be issued with the notice convening that Meeting.
A two thirds majority is required to pass an amendment.

13. Dissolution

The Association shall not be dissolved except at a Special General Meeting of the PTA Committee convened for that purpose, and by a resolution carried by a four-fifths majority of the Committee votes recorded. Any surplus funds, which may be in hand at the time of dissolution, shall be handed over to the Board of Management.

Reviewed 2013